

SUMMER LICENSED KINDER PROGRAM

Palermo and River Oaks



Welcome to our Summer Licensed Kinder Program. Our program is an exciting opportunity for your child to play games, explore the outdoors, learn new skills, and meet new friends. We look forward to creating fun filled memories together with your child.

Frequently Asked Questions

Hours of operation

- Our Licensed Summer Kinder Program operates from 8:00am till 5:00pm.
- It is important to ensure that your child is picked up no later than 5:00pm. Our late fee is levied at the rate of \$15.00 for every 15-minute increment, starting at one minute past the program time.
- *For example:*
 - 5:01pm – 5:15pm \$15.00
 - 5:16pm – 5:30pm \$30.00

Please note we do not issue receipts for late payments. Should you be late, every effort will be made to reach you and your emergency contact person(s). If we have not been able to contact someone to pick up your child by 6:00 pm, a call will be placed to Halton Children's Aid Society for a consultation. Families who are late more than two times will be asked to find alternate child care for their child.

Drop-off and Pick-up

Information on how to access the centre will be provided to each family individually in a Pre-Licensing Summer Program email.

Only individuals 16+ listed as authorized pick-up during the registration process will be permitted to sign participants out. Authorized pick-ups, including parents/caregivers, must show valid, government issued photo.

Why do I need to bring ID when picking up my child?

The children's safety is of the utmost importance to us. Therefore, ONLY individuals whose names are listed on the registration form are able to pick up your child from our program. Program Educators will ask for photo identification to confirm the person picking up is on our registration form.

I am sending someone else to pick up my child today. Whom do I contact?

Written permission must be provided for any individual not listed on the registration form to pick up your child.

Any parent/guardian or identified emergency contact picking up your child must be 16+. Photo identification is required at the time of pick-up from our Licensed Summer Program and each time a new person picks up your child.

Health & Wellbeing

What will happen if my child becomes sick or injured?

When children show signs of illness, please keep them at home, this reduces the spread of illness at camp. A child may be sent home if coughing, sneezing, has a temperature, or any other contagious illness or infection.

If a child develops symptoms during the day, we request that they be picked up and taken home. Children showing signs of illness must be picked up within one hour. Please ensure your emergency contact can be on site for pick up within that time frame.

Participants should not attend camp if they:

Have any of the following new or worsening symptoms or signs (symptoms should not be chronic or related to other known cause or conditions)

- Fever or chills; difficulty breathing or shortness of breath; cough, sore throat, trouble swallowing; runny nose/stuffy nose or nasal congestion; decrease or loss of smell or taste; nausea, vomiting, diarrhea, abdominal pain; and/or not feeling well, extreme tiredness, sore muscles.
- Have been told by a doctor, health care provider, or public health unit that they should currently be isolating (staying home)

Medication

My child requires medication. What information do you need from me to ensure they get their medication at camp?

- If your child requires medication while attending our program, please let us know. Our 'Medication Administration' form will be sent to you in your pre-licensed summer program email. This form must be completed in full.
- Prescription Medication - Upon arrival to our Licensed Summer Kinder Program, please give prescription medication, along with the completed medication form to the On-Site Supervisor. The On-Site Supervisor will ensure the medication is kept in a locked box. Medication will only be removed from this box at times when it is to be administered and returned to parents. All medication must be labelled with your child's name, dosage, and duration in the original package.
- Epi-Pens and Inhalers – Upon arrival to our Licensed Summer Kinder Program, please give Epi-Pens and or Inhalers, along with completed medication forms to the On-Site Supervisor. The On-Site Supervisor will ensure all documents are completed in full and that all staff are informed and trained on how to support your child. Any child who requires an Epi-Pen and/or Inhaler in our program must bring it in a separate fanny pack/case, as they will be worn by your child at all times while they are in our care.

What is Program Educator to child ratios?

Our Summer Licensed Kinder Program is designed for children who can participate in group care experiences. We adhere to the staff to child ratios as legislated by the Ministry of Education – Child Care and Early Years Act. Our program operates at educator to child ratio of 1:13

My child will be absent today, who do I contact?

If your child will be absent from our program, it is very important that we are notified, please email to inform us of your child's absence.

- River Oak email: riveroaksummerkinder@oakville.ymca.ca
- Palermo email: palermosummerkinder@oakville.ymca.ca

Safe Arrival and Dismissal Policy

In accordance with the Safe Arrival and Dismissal Policy, staff will be required to contact parents by 9:30am if we have not received notification of your child's absence. It is important to please contact the centre to report all absences.

Behaviour Guidance Procedures

At the YMCA, we are dedicated to creating a healthy, safe, and welcoming environment for all. Our programs are built around core values such as caring, honesty, inclusion, respect, and responsibility. We expect children attending our programs to follow these values and interact positively within the group. Admission to and discharge from the YMCA of Oakville Summer Licensed Program will be at the YMCA's discretion. Sometimes, despite our best efforts, we may not be able to meet the unique needs of every child.

To ensure a great experience for everyone, we have a few important guidelines. Please note that failure to follow these guidelines may lead to suspension or removal from care:

- Responsibility: We are responsible for our actions.
- Respect: We respect each other and our environment.
- Honesty: We value honesty in all relationships and interactions.
- Safety: We make choices that promote health and safety.
- Care: We care for ourselves and those around us.
- Inclusion: We value diversity and seek to include others.

All children are expected to follow the YMCA's behaviour guidelines and interact positively with their peers, staff, and other members of the YMCA community. Behaviour that negatively impacts others physically or emotionally, including but not limited to violence, swearing, harassment, verbal threats, physical aggression, running away, or destructive behaviour, may result in dismissal or permanent removal from the Summer Licensed Program at the discretion of the YMCA of Oakville.

Respectful Environment

The YMCA of Oakville is dedicated to the physical, mental and social development of people. It is committed to providing a friendly, safe and respectful environment that does not tolerate abusive behaviour and reinforces socially responsible behaviour. This means that educators, volunteers, program participants, parents/guardians, and others using YMCA facilities are expected to treat others, including children and vulnerable adults, with courtesy and respect. The YMCA is a shared experience for everyone to enjoy.

Our staff and volunteer teams have the responsibility to interact with our community in a positive, professional manner. Our staff and volunteer teams also have the right to work in an environment that is safe and respectful. Participation within the YMCA community will be based on an expectation that all will be treated with dignity and respect.

The YMCA will not tolerate any verbal or physical abuse directed toward a staff member. The YMCA values excellence in the delivery of quality child care services guided by shared responsibility and embraces diversity and belonging. However, there may be circumstances that arise from time to time where it may be necessary for the YMCA of Oakville to withdraw and/or suspend child care services for a child and/or their family. We approach these decisions with careful consideration to ensure a thorough assessment of the situation, child's needs, community supports available, and the YMCA program's ability to support the child and/or their family have been undertaken before withdrawing services.

Program Information

What do I bring to the Licensed Summer Kinder Program?

Our Summer Licensed Kinder Program days are busy! To ensure your child is prepared, please make sure the following items are labeled and packed:

- Closed-toed shoes (preferably running shoes)
- NUT FREE, litter less lunch and snacks (an insulated lunch bag is best)
- Water (in a reusable container)
- Sunscreen
- Hat
- Swimsuit, towel, and water shoes
- Backpack to carry everything in
- Weather appropriate shoes and clothing

Are lunches and snacks provided?

Lunches are not provided at our Licensed Summer Kinder Program locations. Children are required to bring Peanut and Nut Free lunches each day.

We will provide nutritious morning and afternoon snacks for the children.

What types of water experiences are available at the Licensed Summer Kinder Program?

The children will participate in water activities like sprinklers, water painting and may visit community splash pads.

Summer days can be very hot. What do you do to ensure children's safety?

All children have water and sunscreen breaks regularly scheduled throughout the day. Our educators are trained to closely monitor the weather, and to increase the frequency of water and sunscreen breaks based on the weather and the children's individual needs. During very hot days, some of our regular programming may be substituted for additional water games and passive activities.

How will we know what activities our child will be participating in when they are at the Licensed Summer Program?

We have many different forms of communication tools to ensure parents can be part of the Licensed Summer Kinder Program experience!

Email – The week before the Licensed Summer Kinder Program, all parents will receive an email outlining important information about the upcoming week.

Phone Calls – The week before our Licensed Summer Kinder Program, all families will receive a phone call from their child's Program Educator to introduce themselves and answer any questions you may have. Please note that in the event of inclement weather, activities may be changed.

My child requires additional support. Who should I contact?

The YMCA offers a positive, supportive summer experience for our children who require additional support (limited space available). For additional information or to secure your space today please contact Rosie Lydon, Inclusion Supervisor at rosiely@oakville.ymca.ca

My child lost something at camp. How do I retrieve it?

To avoid lost items, clearly label your child's belongings, and avoid sending any unnecessary items. Lost items will be kept on-site for child or parent pick-up throughout the week. The YMCA of Oakville will not be responsible for any lost items.

Please note: At the end of summer, all unclaimed items will be given to a local charity.

Payment Methods

Credit card (Visa or Mastercard) required at the time of registration.

Payment Dates

Week Session Date Bank Withdrawal Credit Withdrawal Cancel-Date

Week	Session Date	Bank Withdrawal	Credit Withdrawal	Cancel-Date
*1	July 2-5	01-Jun	08-Jun	17-Jun
2	July 8-12	15-Jun	22-Jun	24-Jun
3	July 15-19	15-Jun	22-Jun	01-Jul
4	July 22-26	01-Jul	8-Jul	08-Jul
5	July 29-Aug 2	01-Jul	8-Jul	15-Jul
6	August 6-9	15-Jul	22-Jul	22-Jul
7	August 12-16	15-Jul	22-Jul	29-Jul
8	August 19-23	01-Aug	08-Aug	05-Aug

**Closed on July 1st and August 5th, 2024, for Statutory Holidays*

Please note:

- A \$20.00 service charge will be applied to all NSF pre-authorized debits and declined credit cards.
- Failure to make full payment of the program fee one week prior to the start of the program will automatically result in withdrawal. Please refer to the payment schedule above.

Cancellation Policy

- Full refunds will be issued if the Licensed Summer Kinder Program is not able to operate as a result of Government or Public Health directives.
- All refund requests must be in writing to margheritajo@oakville.ymca.ca
- For requests made at least 15 days prior to the Licensed Summer Kinder Program date, refunds will be issued less \$25 per session.
- Requests made within 14 days of the first day of Licensed Summer Kinder Program fees are non-refundable.
- Exceptions may be considered for confirmed medical reasons with proper documentation (doctor's note required)
- No refunds are issued if a child is sent home as a result of illness or disruptive behaviour.